

AR IPPS-A Soldier Data Preparedness

2020

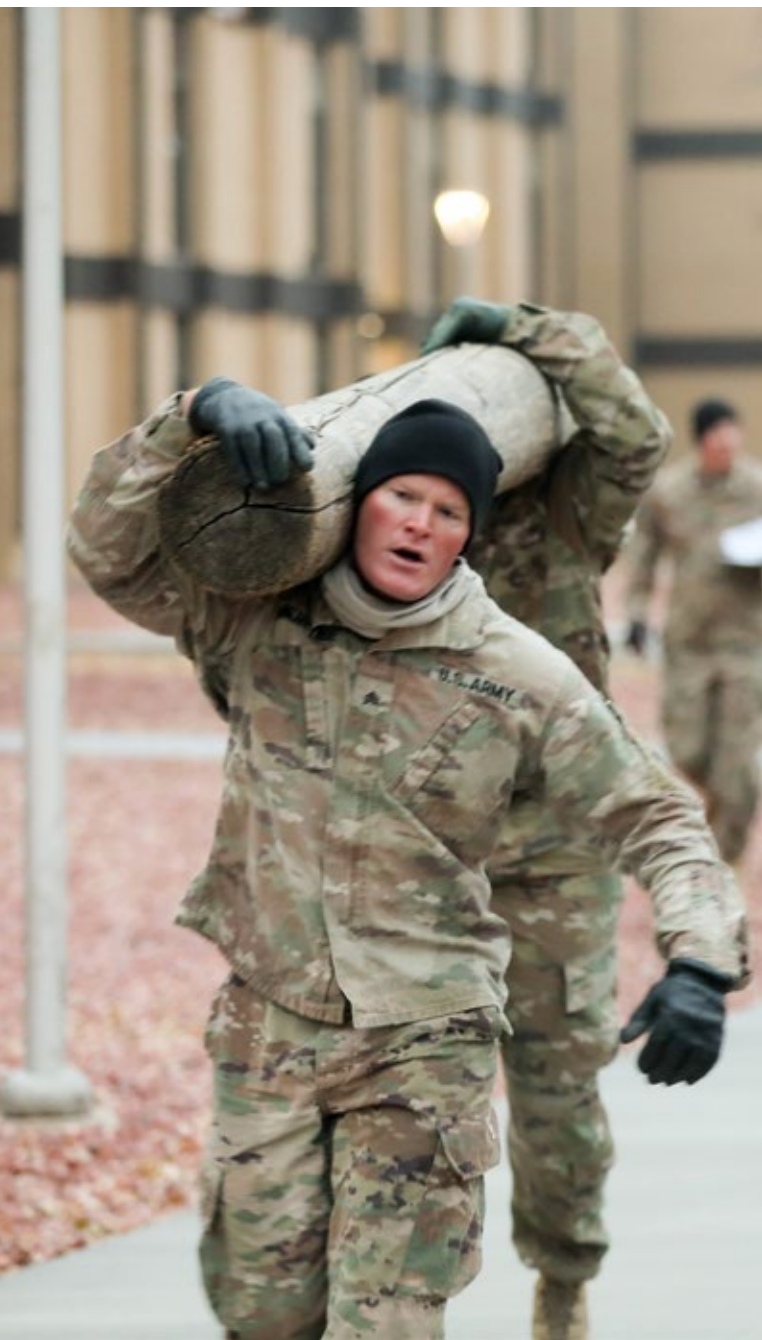
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Questions or Request(s) For Information (RFIs) can be sent to the following group mailbox below:

usarmy.usarc.usarc-hq.mbx.esrb@mail.mil



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What you need to know, and why

IPPS-A is coming soon ●

IPPS-A will modernize Army HR and develop a system for managing talent, reduce IT and military pay costs, and improve Soldiers' lives through transparency and mobile capabilities.

IPPS-A is an on-line Human Resources (HR) system that will provide integrated personnel, pay, talent and data capabilities in a single system to all Army Components for the first time ever. Once fully deployed, IPPS-A will:

- Deliver near real-time access to an on-line record for your entire career.
- Provide on-line self-service capability for personnel actions (leave, etc.) and allow tracking from start to finish.
- Ensure personnel actions automatically trigger pay actions using the latest technology.
- Streamline the process for transferring between deployments, assignments and Components.

What are some things that IPPS-A will allow me to do?

- Allow for self-appraisal of unique skills (talents)
- Initiate pay inquiries
- Initiate personnel action requests
- Monitor open slots in other units
- Monitor IPPS-A training
- Request leave
- View complete Soldier record

IPPS-A was fielded to the Army National Guard in 2019/20 and is coming to the Total Force. IPPS-A will improve the lives of Soldiers, and their Families, and how the Total Army interacts with you by transforming our industrial age personnel and pay systems to integrated 21st century talent and data-driven capabilities. IPPS-A will empower you with the right tools for more control over your Army career.

It's your data, make it right.

The most authoritative source of correct HR data is the individual Soldier. There is a lot the individual Soldier can do right now to ensure that your record transitions to IPPS-A seamlessly. Ensuring your data is correct also helps when dealing with PCS moves, promotions, transitions, and taking care of loved ones amongst other things. [This guide provides the steps you need to know in order to correct your data now.](#) Later on you will be asked, by your Commander or unit Record Manager to participate in an Personnel Records Review (PRR) - by following the steps in this guide you'll be ready and your data will be correct so you can focus on your mission.



1.1M

1.1 Million Soldiers will depend on IPPS-A in 2021 and beyond. Ensuring your data is correct and up-to-date will help reduce errors and keep you mission focused.

Road-map to data success



milConnect

Defense Manpower Data Center (DMDC)

Soldiers and beneficiaries manage their benefits and records through a convenient self-service portal.

Integrated applications give them secure access to many of their personal and personnel records held in the Defense Enrollment Eligibility Reporting System (DEERS).

- Personal Contact Information
- Family Members (DEERS/TRICARE)
- Health Benefits
- Education Benefits

<https://milconnect-pki.dmdc.osd.mil/milconnect/>



ATRRS

Army Training Requirements Resource System

Access and validate that courses are present and correctly identified for:

- Military education
- Military training

In some cases, you may only be able to access this from a government desktop or laptop

<https://www.atrrs.army.mil>



Unit Training Room

At your Battalion or Company

Work with your unit training room to make sure the following is up-to-date and correct

- ACFT/APFT results and scores
- Army Body Composition (Height/Weight) data
- Weapons qualifications



Record Brief Website

Print a copy of your latest Enlisted Record Brief or Officer Record Brief

<https://www.selfservice.rcms.usar.army.mil/Selfservice/esrbss/SelfService>



The Record Manager (RM)

It will be necessary to conduct a **Personnel Records Review (PRR)**, your unit Record manager will probably utilize your next annual personnel records review (PRR) to accomplish this. [Once this step is complete you can be sure your personal data is ready for IPPS-A.](#)

Updates to milConnect



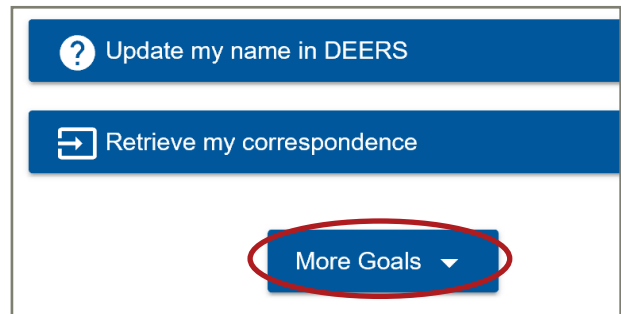
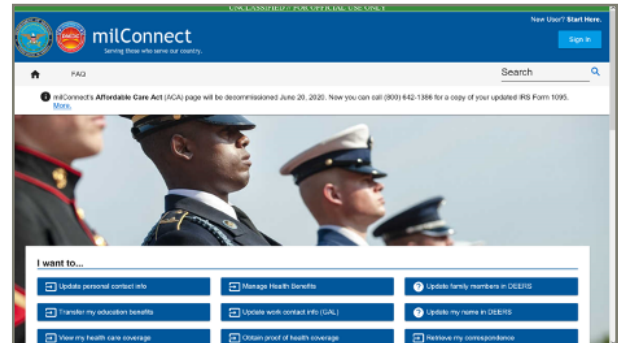
milConnect Defense Manpower Data Center (DMDC) <https://milconnect-pki.dmdc.osd.mil/milconnect/>

To access your records and benefits with milConnect, you must sign in with a Common Access Card (CAC), a DoD Self-Service (DS) Logon, or a DFAS (myPay) Account. If you are a new user and do not have a CAC, select Start here in the upper right to create logon credentials.

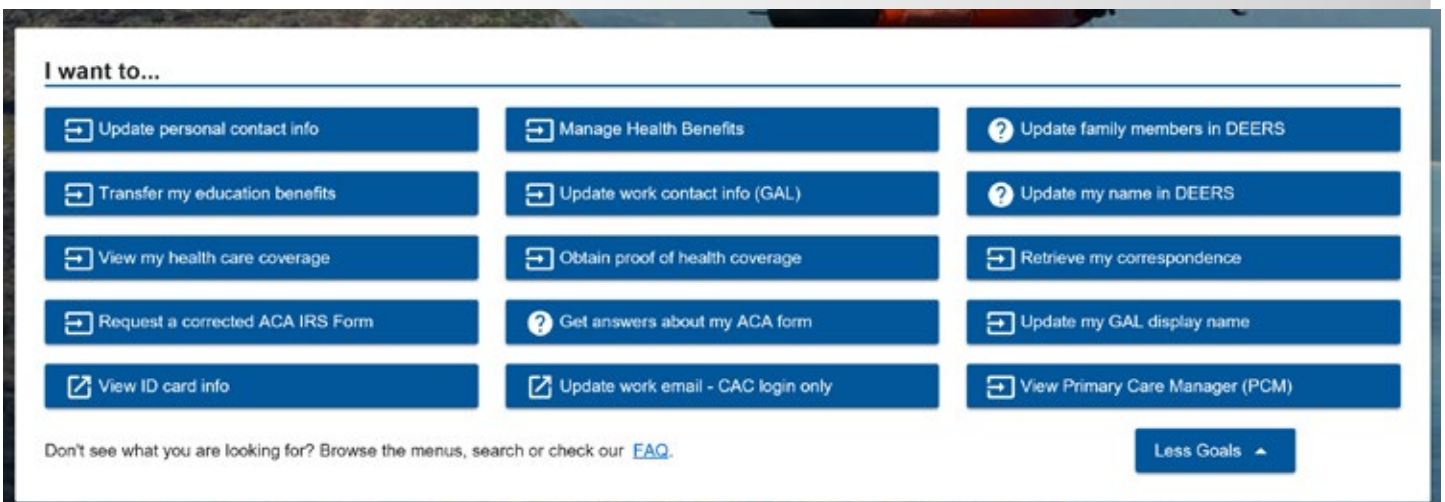
- Click 'Sign In'
- When you reach the DS Login screen select 'OK'
- Select CAC Option and then 'OK'
- **Select More Goals to see all Areas**

Check and make corrections if necessary in the following areas:

- ➔ Update personal contact info
- ➔ Manage health benefits
- ➔ Update family members in DEERS
- ➔ Update my name in DEERS
- ➔ View my health care coverage
- ➔ Update my GAL display name
- ➔ Update my work email - CAC login only



Note: Some changes, including adding family members, may need to be made at a DEERS/RAPIDS office location in person. If there are updates you cannot carry out on-line, contact your local servicing office for more information.



Updates to ATRRS



ATRRS Army Training Requirements Resource System

<https://www.atrrs.army.mil>

(In some cases, you may only be able to access this from a government desktop or laptop)

The Army Training Requirements and Resources System (ATRRS) is the Army system of record for training. The online system tool integrates manpower requirements for individual training. ATRRS supports Army training requirements, determines training programs, manages class schedules, allocates class quotas, makes seat reservations, and records student attendance.

ATRRS holds the records for the following types of courses:

- Professional Military Education Courses (PME) such as schools, AIT, Officer Basic Training course, career course, NCOES schools, branch qualification courses, military colleges, etc.
- Other types of professional military training that has been conducted in a classroom environment such as SHARP/ EEO courses, HAZMAT, air load planners, non-MOS specific courses, etc.
- Many types of online training courses that result in a certificate being awarded to the individual for completion - including those that may be an annual requirement - for Enlisted personnel these are often courses that result in promotion points.

In most cases you will not find records of civilian education courses unless they were specifically conducted in a military learning environment.

You should print your ATRRS unofficial transcript and ensure that all PME and professional military training courses are listed. Take your transcript to your Unit Record Manager when you conduct your PRR if there are any mistakes; in most cases errors can be rectified with or through your S1 or S3.

The screenshot displays the ATRRS (Army Training Requirements and Resources System) interface. On the left, there is a navigation menu with options like 'Quick Course Search', 'User Tools', and 'ATRRS Related Sites'. The main area shows a table titled 'ATRRS Training Record for Joshua J Wilson' with columns for 'Cancel', 'FY', 'SCH', 'CRS', 'Phase', 'CLS', 'Reservation Status', and 'Input Status'. Below the table is a yellow button labeled 'INDIVIDUAL TRAINING RECORD'. On the right, there is a printout of an 'ARMY TRAINING TRANSCRIPT' for 'JOSHUA J WILSON', listing various courses with details like 'Course Number', 'Course Title', 'Completed', 'School Location', and 'CL Hours'.

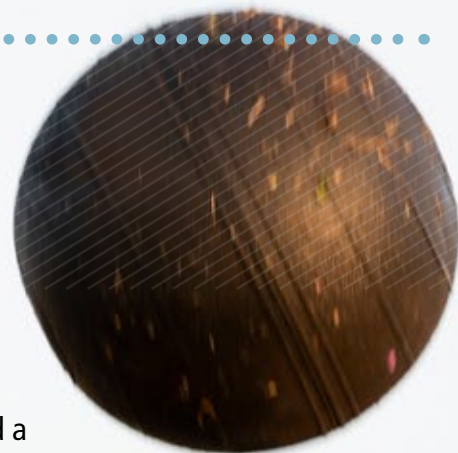
In your unit training room



Unit Training Room At your Battalion or Company

Work with your unit training representative who may be located at your company headquarters or your battalion S3. This is to ensure that the physical training data and weapons qualification scores that are held for you in the [Army Training Management System \(ATMS\)](#) is correct and up-to-date. Ensure the following:

- Your last three APFT or ACFT test scores are recorded and correct; you may need a copy of your APFT/ACFT scorecard in order to make changes if these are not already on file
- The Height and Weight information recorded for your most recent weigh-in is correct. If you were taped your body measurements should also be recorded.
- If you are current on the Army Body Composition Program (ABCP), in addition to the above, ensure that all dates are correct for your weigh-ins.
- Your weapons qualification data is current, correct and up-to-date.



Enlisted/Officer Record Brief



Soldiers will utilize the Electronic Soldier Record Brief which is found on the:

Record Brief Website

<https://www.selfservice.rcms.usar.army.mil/Selfservice/esrbss/SelfService>

- Go to link above to check your Record Brief
- You will be asked to log in using your CAC credentials
- After successful log in, click the "My Record brief button."
- Choose which record brief you would like to see, and download the PDF version.

Carefully check all of the information on your ERB/SRB for accuracy. Remember:

- If you recently made changes to your data it may take up to 2 working days before it appears on your ERB/SRB
- Use a pen to mark any areas that are incorrect. In most cases your unit Record Manager will be able to make the necessary corrections.

★ RCMS G1 Self-Service


The Electronic Soldier Record Brief Subsystem (eSRB) Automated Record Brief (ARB) product produces a standardized personnel record for Enlisted Soldiers, Officers, and Warrant Officers, along with the ERB/ORB product used by promotion consideration boards. SELRES Soldiers can review and validate their data by clicking on the **My Record Brief** icon.

The Education and Incentives (E&I) product allows Soldiers to view education benefit eligibility, view incentive eligibility and payment status, communicate with managers, and perform certain contract and payment-related actions. E&I contains information on a Soldier's GI Bill, Kicker, Loan Repayment, Bonus, Health Professional Stipends STRAP or MDSSP, and Health Professional Incentive Pay and/or Board Certification Pay (IP/BCP). E&I allows Soldiers with Loan Repayment to manage loan information, upload promissory notes and disbursement statements, and generate DD Form 2475's to initiate annual payments. E&I allows Health Professional Officers to request Incentive Pay and/or Board Certification Pay (IP/BCP), ROTC Soldiers to request an Officer Accession Bonus (OAB) or Student Loan Repayment Program (SLRP), Officers to request a Retention Bonus Officer (RETB-O), TPU Soldiers to request a MOS Conversion Bonus TPU (MOSCB-TPU), and AGR Soldiers to request a MOS Conversion Bonus AGR (MOSCB-AGR). Soldiers can submit an inquiry, request an administrative correction to a contract, or request an exception to policy in E&I. SELRES Soldiers can access E&I by clicking on the Education & Incentives icon.


The Commander's Strength Management Module (CSMM) is the primary reporting tool for the RCMS V3 data warehouse. It provides access to a Soldier Locator entity tool used to retrieve wide-range of personnel current and historical data from dozens of source data systems. SELRES Soldiers can review and validate their data by clicking on the **My Soldier Data** icon.



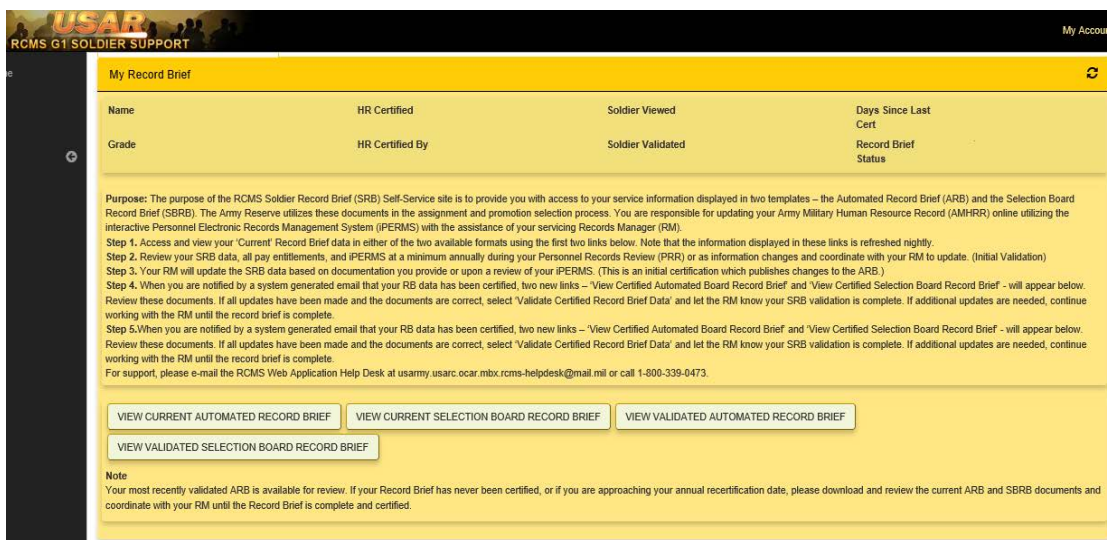
My Record Brief
Provides Soldiers access to information displayed on their Soldier Record Brief, and enables them to verify these documents.



Education & Incentives
Allows Soldiers to view education benefit eligibility, view incentive eligibility and payment status, communicate with managers, and perform certain contract and payment-related actions



My Soldier Data
Provides Soldiers access to their data displayed in the CSMM Soldier Locator entity.



RCMS G1 SOLDIER SUPPORT

My Account

My Record Brief

Name	HR Certified	Soldier Viewed	Days Since Last Cert
Grade	HR Certified By	Soldier Validated	Record Brief Status

Purpose: The purpose of the RCMS Soldier Record Brief (SRB) Self-Service site is to provide you with access to your service information displayed in two templates – the Automated Record Brief (ARB) and the Selection Board Record Brief (SBRB). The Army Reserve utilizes these documents in the assignment and promotion selection process. You are responsible for updating your Army Military Human Resource Record (AMHRR) online utilizing the interactive Personnel Electronic Records Management System (IPERMS) with the assistance of your servicing Records Manager (RM).

Step 1. Access and view your 'Current' Record Brief data in either of the two available formats using the first two links below. Note that the information displayed in these links is refreshed nightly.

Step 2. Review your SRB data, all pay entitlements, and IPERMS at a minimum annually during your Personnel Records Review (PRR) or as information changes and coordinate with your RM to update. (Initial Validation)

Step 3. Your RM will update the SRB data based on documentation you provide or upon a review of your IPERMS. (This is an initial certification which publishes changes to the ARB.)

Step 4. When you are notified by a system generated email that your RB data has been certified, two new links – 'View Certified Automated Board Record Brief' and 'View Certified Selection Board Record Brief' – will appear below. Review these documents. If all updates have been made and the documents are correct, select 'Validate Certified Record Brief Data' and let the RM know your SRB validation is complete. If additional updates are needed, continue working with the RM until the record brief is complete.

Step 5. When you are notified by a system generated email that your RB data has been certified, two new links – 'View Certified Automated Board Record Brief' and 'View Certified Selection Board Record Brief' – will appear below. Review these documents. If all updates have been made and the documents are correct, select 'Validate Certified Record Brief Data' and let the RM know your SRB validation is complete. If additional updates are needed, continue working with the RM until the record brief is complete.

For support, please e-mail the RCMS Web Application Help Desk at usarmy.usarc.ocar.mbx.rcms-helpdesk@mail.mil or call 1-800-339-0473.

[VIEW CURRENT AUTOMATED RECORD BRIEF](#) [VIEW CURRENT SELECTION BOARD RECORD BRIEF](#) [VIEW VALIDATED AUTOMATED RECORD BRIEF](#)
[VIEW VALIDATED SELECTION BOARD RECORD BRIEF](#)

Note
Your most recently validated ARB is available for review. If your Record Brief has never been certified, or if you are approaching your annual recertification date, please download and review the current ARB and SBRB documents and coordinate with your RM until the Record Brief is complete and certified.

[VIEW CURRENT AUTOMATED RECORD BRIEF](#)

[VIEW CURRENT SELECTION BOARD RECORD BRIEF](#)

[VIEW VALIDATED AUTOMATED RECORD BRIEF](#)

[VIEW VALIDATED SELECTION BOARD RECORD BRIEF](#)

Your Unit Record Manager & the PRR



The Personnel Records Review (PRR)

Integrated Personnel and Pay System-Army (IPPS-A) will be the system of record for all Army personnel (Active, National Guard, and Army Reserve) and will replace several legacy systems. RLAS, RDMS are the systems of record for most of the Army Reserve Soldier core data. To ensure IPPS-A is loaded with the most accurate data, **we need Soldiers to work with their Records Managers to conduct an a Personnel Record Review (PRR).**

IPPS-A will convert data from RLAS and RDMS that fall within five categories for all Army personnel (Active, Army National Guard, and Army Reserve). The type of data this includes is:

- Pay (Service Dates Data)
- Benefits (GI Bill, Family Member and Emergency Notification Data)
- Promotions (Civilian Ed, Professional Certification Data, Rank Data)
- Assignments (Soldier Assigned/Attached Data, Soldier Overseas Data)
- Soldier Data (Soldier Core Data; i.e.. ADDRESS, DOB, MOS, ASI, SQI, ASVAB, etc.)

The reviews you conduct with your Record Manager (RM) will be critical in ensuring IPPS-A captures the most recent and correct data for you and your record.

Make sure you are ready for the PRR by completing the steps in this guide before meeting with your RM.

When, where, and how?

Most Soldiers will conduct a review of their record during a regular annual Personnel Records Review (PRR) with your RM. Schedule an appointment with your RM and verify your information is up-to-date.

Everyone's situation and mission requirements are different, so if you are in doubt, or have not had an annual PRR in the last calendar year, ask your RM for guidance.